

MINUTES - KIEL CITY COUNCIL
January 9, 2018

- 1) Mayor Mike Steinhardt called the council meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll Call. Members present: Jeremy Fromm, John Korb, John Brocker, Guy Grube, Bill Krueger, Alice Achter.
- 4) Public Input
 - a) James Gleason spoke on issues related to the placement of a sex offender.
 - b) John McGraw spoke on issues related to the placement of a sex offender.
- 5) The minutes of the Plan Commission meeting on January 3, 2018 were read.
- 6) Brocker moved, Krueger seconded to accept the extraterritorial jurisdiction survey map for property located at W5967 County Line Road, Town of Rhine, Sheboygan County, Wis. without objection. Upon vote, the motion passed unanimously.
- 7) Grube moved, Achter seconded approving the City Council minutes from the December 26, 2017 meeting. Upon vote, the motion passed unanimously.
- 8) Attorney Jahn briefed the council on the sexual offender ordinance. Discussion followed. Grube moved, Korb seconded a motion to set the public hearing for Sexual Offender Residency Restrictions for January 23, 2018 at 6:00 p.m. Upon vote, the motion passed unanimously.
- 9) Fromm moved, Korb seconded to accept donations from the Sargento United Way Campaign for the Police Department - Shop with a Cop \$1,436.10, Police Department \$531.10, Kiel Community Center \$1,546.22, Kiel Fire Department \$4,641.85, and Kiel Ambulance Service \$2,933.15. The mayor and councilmembers thanked Sargento, and upon vote the motion passed unanimously.
- 10) Mayor Steinhardt outlined the quote from Altitude Roofing for the roof of the Bessler House located at 227 Fremont St. The quote was for \$43,165, with the Kiel Area Historical Society contributing \$32,000 towards the project, the City of Kiel contributing \$10,000, and the remainder covered by a fundraising campaign for the project. Brocker moved, Grube seconded to approve the Altitude Roofing proposal with \$10,000 coming from the city buildings capital outlay fund. Roll call: aye - Fromm, Korb, Brocker, Grube, Krueger and Achter. Motion passed 6-0.
- 11) There was discussion on the Briarwood Building Services, LLC contract for maintenance services. Grube moved, Fromm seconded approving the contract. Roll call: aye - Fromm, Korb, Brocker, Grube, Krueger and Achter. Motion passed 6-0.
- 12) Mayor Steinhardt presented his appointments of Jamie Aulik, with alternate Mike Steinhardt to the East Shore Recycling Commission. Fromm moved, Brocker seconded the appointments. Upon vote, the motion passed unanimously.
- 13) Mayor Steinhardt presented his appointments of Kris August, with alternate Jamie Aulik to the Great Lakes Utilities Board of Directors. Brocker moved, Grube seconded the appointments. Upon vote, the motion passed unanimously.
- 14) Mayor Steinhardt presented his appointments of Mary Christel - three year term expiring 2021, Bob Schoenborn - three year term expiring 2021, Ron Langenfeld - two year term expiring 2020, Steve Nothem - two year term expiring 2020, and Jeremy Fromm - one year term expiring 2019 to Kiel Downtown Business Improvement District Board of Directors. Discussion followed. Grube moved, Achter seconded the appointments. Upon vote, the motion passed unanimously.
- 15) Brocker moved, Krueger seconded to approve the operator's licenses of Rebecca Schmidt,

Elle Schuppel, and contingent on the approval of Chief Funkhouser, Caleb Brouwer. Upon vote, the motion passed unanimously.

16) Brocker moved, Grube seconded approving the receipts and disbursements. Upon vote, the motion passed unanimously.

17) Brocker moved, Grube seconded paying all bills. Upon vote, the motion passed unanimously.

18) Krueger moved, Korb seconded adjournment. Upon vote, the motion passed unanimously, and the meeting was adjourned at 6:43 p.m.

Jamie J. Aulik
City Administrator

MINUTES - KIEL CITY COUNCIL

DATE: January 23, 2018
LOCATION: City Hall – Council Chambers
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call: present were Fromm, Korb, Brocker, Grube, Krueger, Achter.
- 4) Public Input: Ralph Sczygelski, candidate for Circuit Court Judge spoke on his candidacy and qualifications.
- 5) Minutes: Krueger moved, Achter seconded to approve the January 9, 2018 city council meeting minutes. The motion passed unanimously.
- 6) There were no comments during the Public Hearing on Sexual Offender Residency Restrictions.
- 7) Attorney Jahn explained the Resolution Regarding Potential Adoption of Ordinance on Sexual Offender Residency Restrictions, which provided a basis for the language of the ordinance. Brocker moved, Korb seconded Resolution 2018-1, Regarding Potential Adoption of Ordinance on Sexual Offender Residency Restrictions. The motion passed unanimously.
- 8) Brocker moved, Krueger seconded Ordinance 549 Creating Sexual Offender Residency Restrictions. The motion passed unanimously.
- 9) Public Hearing on City of Kiel Wastewater Facilities Plan, Amendment #2
 - a) General Manager of Utilities Kris August and Associate/Project Manager Tom Kispert of McMahon and Associates explained the history of the plan and plan revisions to the wastewater treatment facility. Discussion followed.
- 10) Brocker moved, Krueger seconded to table the Resolution Approving Wastewater Treatment Facilities Plan Amendment #2. The motion passed unanimously.
- 11) Donations: Fromm moved, Brocker seconded a motion to accept a donation from the Kiel Snowmobile Club, Inc. for the Kiel Ambulance Service in the amount of \$200.00. The motion passed unanimously, and the Mayor and City Council thanked the club for their donation.
- 12) Licenses to serve alcohol: Grube moved, Achter seconded a motion to approve licenses to serve alcohol for Crystal Reese and Alexander Jenson. The motion passed unanimously.
- 13) Krueger moved, Fromm seconded a motion to adjourn. The motion passed unanimously and the meeting was adjourned at 7:19 p.m.

Jamie J. Aulik
City Administrator

MINUTES - KIEL CITY COUNCIL

DATE: February 13, 2018

LOCATION: City Hall – Gymnasium, 2nd Floor
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of allegiance.
- 3) Roll Call: Present were John Korb, John Brocker, Guy Grube, Bill Krueger, and Alice Achter. Jeremy Fromm was excused.
- 4) Dr. Ebert gave a presentation on two referendum questions on the April 3, 2018 ballot. He answered questions from the councilmembers and the public.
- 5) Public comment: None.
- 6) Brocker moved, Krueger seconded approving the minutes from the January 23, 2018 city council meeting. The motion passed unanimously.
- 7) Grube moved, Korb seconded approving the full revaluation contract with Fair Market Assessments, LLC in the amount of \$67,700. The motion passed unanimously.
- 8) Korb moved, Brocker seconded approving the election inspectors as presented for the 2018-2019 election cycle. The motion passed unanimously.
- 9) Brocker moved, Krueger seconded approving Officer Blanke to attend the Wisconsin Narcotics Officers Association Conference, February 28 – March 2, Wisconsin Dells. The motion passed unanimously.
- 10) Krueger moved, Achter seconded approving Officer Kamp to attend Wisconsin Traffic Safety Officer Conference, February 26 – 28, in Green Bay. The motion passed unanimously.
- 11) Brocker moved, Grube seconded approving the receipts and disbursements. Upon vote, the motion passed unanimously.
- 12) Brocker moved, Grube seconded approving the bills. Voting aye were Korb, Brocker, Grube, Krueger, and Achter. The motion passed 5-0.
- 13) Krueger moved, Korb seconded to adjourn, and upon unanimous vote the meeting ended at 6:55 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES - KIEL CITY COUNCIL

DATE: February 27, 2018

LOCATION: City Hall – City Council Chambers
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call: Jeremy Fromm, John Korb, John Brocker, Guy Grube, Bill Krueger and Alice Achter.
- 4) Public comment: None.
- 5) City Council minutes – February 13, 2018: Krueger moved, Achter seconded to approve the February 13, 2018 meeting minutes. The motion passed unanimously.
- 6) Plan Commission minutes – February 7, 2018: The minutes were enclosed for councilmembers' reference.
- 7) Charter Communications franchise fee of \$13,375.46: Brocker moved, Korb seconded accepting the Charter Communications franchise fee of \$13,375.46. The motion passed unanimously.
- 8) Donation of \$100.00 from Christine Scholz for the Kiel Ambulance Service: Fromm moved, Achter seconded accepting a donation of \$100.00 from Christine Scholz for the Kiel Ambulance Service. Upon vote, the motion passed unanimously and the mayor and councilmembers extended their thanks to Ms. Scholz for her donation.
- 9) Application for Temporary Class "B" / Class B Retailer's License – St. Peter and Paul Parish, 413 Fremont Street: Brocker moved, Fromm seconded to approve the Class B Retailer's License for Ss. Peter and Paul Parish. The motion passed unanimously.
- 10) Adjournment: Krueger moved, Korb seconded a motion to adjourn. The motion passed unanimously and the meeting adjourned at 6:03 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES - KIEL CITY COUNCIL

DATE: March 13, 2018

LOCATION: City Hall – City Council Chambers
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll Call. Present were: John Korb, John Brocker, Guy Grube, Bill Krueger, and Alice Achter. Jeremy Fromm was excused.
- 4) Public Comment: Austin Vogel was in attendance as a Boy Scout working on a merit badge.
- 5) Krueger moved, Achter seconded approving the City Council minutes from February 27, 2018. The motion passed unanimously.
- 6) Plan Commission minutes: The council reviewed the minutes. Korb asked about a right of first refusal on Lot 1 in the Persnickety Industrial Park. City Administrator Jamie Aulik said he would research the question and get back to the council.
- 7) Brocker moved, Korb seconded approving Police Department Office Manager Kelly Jorgensen to attend the Law Enforcement Administrative Professionals Training Conference, June 27-29, 2018 in Green Bay. The motion passed unanimously.
- 8) Grube moved, Achter seconded approving Police School Liaison Officer Lee Pasket to attend the WI School Resource Officer Conference June 12th – 14th, 2018 in Appleton. The motion passed unanimously.
- 9) Brocker moved, Grube seconded Option 5 for bidding for the upgrade to the River Road Lift Station. The motion passed unanimously.
- 10) Brocker moved, Achter seconded to approve bidding for Fourth Street lead water line replacement. The motion passed unanimously.
- 11) Korb moved, Brocker seconded to approve Kiel Electric Utility to purchase mPower GIS software for \$36,000.00. The motion passed unanimously.
- 12) Brocker moved, Grube seconded approving Resolution 2018-2 - Authorizing Participation in the Department of Natural Resources Municipal Dam Grant Program. Upon vote, the motion passed 5-0 with Korb, Brocker, Grube, Krueger and Achter voting aye.
- 13) Krueger moved, Grube seconded approving Resolution 2018-3 – Deleting the positions of Deputy Clerk and Utility Clerk, creating the positions of City Treasurer-Deputy Clerk and Utility Clerk-Deputy Treasurer and adjusting the 2018 Wage Schedule. Upon vote, the motion passed 5-0 with Korb, Brocker, Grube, Krueger, and Achter voting aye.
- 14) Grube moved, Brocker seconded approving an operator's license for Anita Adhikari. The motion passed unanimously.
- 15) Brocker moved, Grube seconded approving receipts and disbursements except for payment of shoes for the meter reader. Upon vote, the motion passed unanimously.
- 16) Brocker moved, Krueger seconded approving payment of bills except for payment of shoes for the meter reader. Upon vote, the motion passed unanimously.
- 17) Krueger moved, Korb seconded adjournment, and the meeting adjourned at 6:19 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES - KIEL CITY COUNCIL

DATE: March 27, 2018

LOCATION: City Hall – City Council Chambers
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call. Present: Jeremy Fromm, John Brocker, Guy Grube, Bill Krueger, and Alice Achter. John Korb was excused.
- 4) Public Comment: Paula Heller and Jayden Heller were in attendance from the Boy Scouts.
- 5) City Council minutes: Brocker moved, Krueger seconded approving the minutes of the March 13, 2018 meeting. The motion passed unanimously.
- 6) Resolution 2018-4 – Authorizing City Administrator to Administer Recycling Grant Program: Brocker moved, Grube seconded approving Resolution 2018-4 – Authorizing City Administrator to Administer Recycling Grant Program. Alderpersons Fromm, Brocker, Grube, Krueger and Achter voted aye, and the motion passed 5-0.
- 7) Resolution 2018-5 - Wastewater Treatment Facilities Plan Amendment #2: Grube moved, Krueger seconded approving Resolution 2018-5 - Wastewater Treatment Facilities Plan Amendment #2. Alderpersons Fromm, Brocker, Grube, Krueger and Achter voted aye, and the motion passed 5-0.
- 8) Approve Accounts Payable Procedure. Fromm moved, Achter seconded approving a revamped accounts payable procedure, and the motion passed unanimously.
- 9) Approve Agreement with Eastshore Humane Association, Inc.: Brocker moved, Grube seconded approving the agreement with the Eastshore Humane Association, Inc., and the motion passed unanimously.
- 10) Quotes for basement flooring at the Community Center: Brocker moved, Grube seconded approving the quote from Dulmes Décor in Sheboygan to replace the basement floor, in the amount of \$16,031, with the money coming out of the Dawurske fund. The motion passed unanimously.
- 11) Krueger moved, Fromm seconded adjournment, and the meeting adjourned at 6:18 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES - KIEL CITY COUNCIL

DATE: April 10, 2018

LOCATION: City Hall – City Council Chambers
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt call the meeting to order at 6:01 p.m.
- 2) Pledge of Allegiance
- 3) Roll call. Present were: Jeremy Fromm, John Korb, John Bocker, Guy Grube, Bill Krueger, and Alice Achter.
- 4) There was no public comment.
- 5) Bocker moved, Grube seconded approving the minutes of the March 27, 2018 meeting. The motion passed unanimously.
- 6) The Plan Commission notes of the April 4, 2018 meeting were reviewed by the council.
- 7) Items from the April 10, 2018 Plan Commission meeting:
 - a) Bocker moved, Krueger seconded approving the Sargento Foods expansion at 1 Persnickety Place. The motion passed unanimously.
 - b) Bocker moved, Korb seconded approving the rezone of 11 Fremont Street from General Industrial to Fremont Commercial. Upon vote, the motion passed 5-1 with Alderperson Krueger voting no and all other alderpersons voting aye.
 - c) Grube moved, Bocker seconded denying a request to rezone residential properties on the north side of Fremont Street between 9th and 10th Street from R-1 residential to R-2 residential. Upon vote, the motion passed 5-1 with Alderperson Korb voting no and all other Alderpersons voting aye.
 - d) Grube moved, Fromm seconded approving building plans and the sale of Lot 12, Belitz Drive to Prange Electric. The motion passed unanimously.
- 8) Ambulance Billing and Delinquent Account Collection Proposal: Tim Rosin, Vice President of Sales/Client Services for LifeQuest Services gave a presentation on their proposal for the Kiel Ambulance Service billing and delinquent account collection services. Discussion followed. Fromm moved, Achter seconded accepting the proposal from LifeQuest Services for ambulance service billing and delinquent account collection, pending a contract and review by the municipal attorney. The motion passed unanimously.
- 9) Fromm moved, Korb seconded approving Olivia Casper and Kathy Moritz as new hires for summer help. The motion passed unanimously.
- 10) Grube moved, Fromm seconded approving Kris August to attend the Annual Water Environment Federation Conference WEFTEC, September 29 - October 3, 2018 in New Orleans, Louisiana. Upon discussion and vote, the motion passed 5-1 with Alderperson Krueger voting no and all other alderpersons voting aye.
- 11) Bocker moved, Korb seconded approving the City of Kiel 2017 Utility and Street Reconstruction Contract 1861-17-01 Change Order #1. The motion passed unanimously.
- 12) Grube moved, Achter seconded approving the Salt Agreement with the Wisconsin Department of Transportation. The motion passed unanimously.
- 13) Krueger moved, Bocker seconded approving requests for the Dysautonomia Awareness walk/5k on June 2, 2018, Schaad Memorial Run/Walk on July 28, 2018, and the Raider Triathlon on September 23, 2018. The motion passed unanimously.

- 14) Brocker moved, Grube seconded accepting donations from Kiel Area Community Chest for Kiel Ambulance Service and Fire Department, \$2,000, Kiel Police Department, \$2,000, Kiel Recreation Department, \$2,000, Kiel Parks Department, \$2,000, Kiel Community Center, \$2,000, and Kiel Public Library, \$2,000. The mayor and councilmembers thanked the Community Chest for their gracious and generous support.
- 15) Grube moved, Korb seconded approving a lease extension for 40 acres of agriculture land with Glen Schneider. Upon vote, the motion passed unanimously.
- 16) Mayor Steinhardt gave an update on a meeting with Board of Town of Schleswig. They discussed the condition of Cemetery Road.
- 17) Brocker moved, Grube seconded approving the receipts and disbursements for the month of April 2018. The motion passed unanimously.
- 18) Brocker moved, Krueger seconded paying the bills for the month of April 2018. The motion passed unanimously.
- 19) Operator's licenses
 - a) Brocker moved, Grube seconded approving publication of the application by the Kiel Baseball Club for a Class B license. Upon vote, Alderperson Grube voted no, and all other alderpersons voted aye.
 - b) Korb moved, Fromm seconded approving the application from the Badger Tri-County VFW Post/Auxiliary #6707 for a Class B license for the Memorial Day Picnic. The motion passed 5-0 with Alderperson Grube abstaining.
 - c) Brocker moved, Korb seconded denying the application for liquor license for Marissa Cowling based on the recommendation of the police chief. Upon vote, the motion passed unanimously.
 - d) Krueger moved, Grube seconded approving the application for liquor license for Ethan Villarreal. The motion passed unanimously.
- 20) Krueger moved, Korb seconded to adjourn. The motion passed unanimously, and the meeting adjourned at 6:55 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES - KIEL CITY COUNCIL ORGANIZATIONAL MEETING

DATE: April 17, 2018

LOCATION: City Hall – City Council Chambers
621 Sixth St., Kiel, Wis.

- 1) City Council President John Brocker called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) City Administrator/City Clerk Jamie Aulik administered the oath of office to John R. Korb – District 2, Guy Grube – District 4, and Alice Achter – District 6.
- 4) Roll call – Present were: John Korb, John Brocker, Guy Grube, Bill Krueger, and Alice Achter. Jeremy Fromm was excused.
- 5) There was no public comment.
- 6) Grube moved, Krueger seconded approving the mayor's appointments as listed. The motion passed unanimously.
- 7) Krueger nominated, Korb seconded electing John Brocker City Council President. There were no other nominations. The motion passed 4-0 with Alderperson Brocker abstaining.
- 8) Brocker nominated, Achter seconded electing Bill Krueger to the Plan Commission. There were no other nominations. The motion passed 4-0 with Alderperson Krueger abstaining.
- 9) Krueger moved, Brocker seconded adjournment. Upon vote, the motion passed unanimously, and the meeting adjourned at 6:05 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES – CITY COUNCIL

DATE: Tuesday, May 8, 2018
LOCATION: City Hall, City Council Chambers
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll Call – present were: Jeremy Fromm, John Korb, John Brocker, Guy Grube, Bill Krueger, and Alice Achter.
- 4) There was no public comment.
- 5) Mayor Mike Steinhardt read and presented a proclamation to members of the Kiel Police Department declaring May 15, 2018 as Peace Officer Memorial Day, and May 13-19 as Police Week in the City of Kiel. The mayor and councilmembers expressed their thanks for the work they do on behalf of the citizens of Kiel.
- 6) Brocker moved, Achter seconded approving the minutes of the April 24, 2018 meeting. The motion passed unanimously.
- 7) Fromm moved, Korb seconded the concept of a light industrial park on Rockville Road, east of Premier River Rock apartments, and continuing to examine the financial aspects of development. Upon vote, the motion passed 5-1 with Krueger voting no and all other alderpersons voting aye.
- 8) Fromm moved, Korb seconded approving the proposal for banking services from Associated Bank. The motion passed unanimously.
- 9) Brocker moved, Grube seconded designating Associated Bank as an Official Depository for the City of Kiel. The motion passed unanimously.
- 10) Brocker moved, Fromm seconded approving the proposal from Pros 4 Technology for two years starting June 1, 2018, with Kiel Utilities purchasing the hardware for the IT infrastructure upgrade, the Administration and Police Department budgets each paying \$50/month towards managed IT services, Kiel utilities covering the remainder of the cost for managed IT services, and in budget years 2019 and 2020 apportioning information technology costs across departments, while taking into account the use and needs of each department. The motion passed unanimously.
- 11) Grube moved, Achter seconded approving the Independent Contractor Contract from Birschbach Inspection Service, Inc., pending review of a contract by the municipal attorney. The motion passed unanimously.
- 12) The public hearing on ordinance Repealing and Replacing Fair and Open Housing code was postponed.
- 13) Fromm moved, Krueger seconded approving Chief Funkhouser to attend the Wisconsin Chiefs of Police Leadership Summer Training Conference on August 5-8 in Green Bay. The motion passed unanimously.
- 14) Grube moved, Brocker seconded approving the City of Kiel Cross Connection Agreement for Industrial and Commercial Inspections with L-R Meter Testing and Repair, Inc. The motion passed unanimously.
- 15) Fromm moved, Korb seconded a 2017 street construction payment of \$186,367.25 which brings the total payment to Jossart Brothers to \$2,325,640.89 or 95% of contract, with the remaining paid upon completion of the “punch list.” The motion passed 5-1 with Brocker voting no and all other alderpersons voting aye.
- 16) Brocker moved, Achter seconded approving the jaws quote from Dinges Fire Company,

with \$2,000 being paid from the Roeck and Majkrzak fund, a donation from the United Church of Christ Church, and the remainder from the jaws fund. Upon vote, the motion passed unanimously.

17) Grube moved, Korb seconded amending the wage resolution effective June 13, 2018 for the City Administrator. The motion passed unanimously.

18) Operator's licenses

a) Krueger moved, Brocker seconded approving the publication of 2018 alcoholic beverage license applications. The motion passed unanimously.

i) Fromm moved, Korbe seconded approving a Class B License from the Kiel Baseball Club. The motion passed 5-1 with Grube voting no and all other alderpersons voting aye.

b) Brocker moved, Grube seconded approving individual liquor licenses for Jessica Menojan and Allie Seavers. The motion passed unanimously.

19) Brocker moved, Grube seconded approving the receipts and disbursements for May 2018. The motion passed unanimously.

20) Brocker moved, Achter seconded paying the bills for May 2018. The motion passed unanimously.

21) Krueger moved, Fromm seconded adjournment. The motion passed unanimously, and the meeting adjourned at 7:20 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES – CITY COUNCIL

DATE: Tuesday, May 22, 2018

LOCATION: City Hall, City Council Chambers
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were: John Brocker, Guy Grube, Bill Krueger and Alice Achter. Jeremy Fromm and John Korb were excused.
- 4) There was no public comment.
- 5) Mayor Steinhardt read a proclamation declaring May 13-19, 2018 as Volunteer Week in the City of Kiel. The Mayor and Council thanked the volunteers for the valuable services they provide the city. Recreation Director Missy Brandt spoke on the value of over one thousand hours of service to the community contributed by the volunteers.
- 6) Krueger moved, Achter seconded approving the minutes of the May 8, 2018 meeting. The motion passed unanimously.
- 7) Brocker moved, Grube seconded setting the public hearing on the ordinance Repealing and Replacing Fair and Open Housing code to June 12 at 6:00 p.m., at Kiel City Hall. The motion passed unanimously.
- 8) Brocker moved, Krueger seconded tabling items 8-10, which were approving Wastewater Plant Engineering Contract – McMahon, approving Wastewater Plant Engineering Contract – Donohue, and approving Agreement Between Calumet County and City of Kiel for the Abatement of Human Health Hazards Pursuant to Wis. Stat. §254.59 until June 12, 2018. The motion passed unanimously.
- 9) Brocker moved, Achter seconded accepting the proposal for Stoelting House repairs from Mathes Construction & Gutter Company in the amount of \$8,197.64 with \$2,800 coming from donations to the Stoelting House for repairs, \$3,000 from the Friends of Community Center, and \$2,797.64 coming from the city building capital improvement fund. The motion passed unanimously.
- 10) Grube moved, Achter seconded approving a Class B application from Kiel Area Association of Commerce for German Day. The motion passed unanimously.
- 11) Grube moved, Krueger seconded approving a liquor license for Mark Bastian. The motion passed unanimously.
- 12) Grube moved, Achter seconded approving a change of agent for Kwik Trip. The motion passed unanimously.
- 13) Krueger moved, Brocker seconded adjournment. The motion passed unanimously, and the meeting adjourned at 6:20 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES – CITY COUNCIL

DATE: Tuesday, June 12, 2018

LOCATION: City Hall, City Council Chambers
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were: Jeremy Fromm, John Brocker, Guy Grube, Bill Krueger, Alice Achter, and John Korb at 6:04 p.m.
- 4) There was no public comment.
- 5) Achter moved, Brocker seconded approving the minutes of the May 22, 2018. The motion passed unanimously.
- 6) Mary Mauer gave a presentation on Vision 2022, which is organized to drive Manitowoc County towards energized planning, action and achievement, resulting in community growth, health and prosperity. She answered councilmembers' questions.
- 7) No one present wished to speak at the public hearing on Ordinance 550 - Repealing and Recreating Fair and Open Housing.
- 8) Grube moved, Brocker seconded approving Ordinance 550 - Repealing and Recreating Fair and Open Housing. Upon vote, the motion passed unanimously.
- 9) The council reviewed minutes from the June 6, 2018 Plan Commission meeting.
- 10) Brocker moved, Krueger seconded approving the sale of Lot 178 in Rockville 3rd Addition (457 Jasper Ct.) to Heling Construction Company. Upon vote, the motion passed unanimously.
- 11) Krueger moved, Fromm seconded approving the extraterritorial jurisdiction request to subdivide lot located at W236 Fur Farm Rd., Town of New Holstein. The motion passed unanimously.
- 12) Achter moved, Fromm seconded approving the rates for services provided by Kiel Ambulance Service as recommended by the Police, Fire, Public Health, and Aging Committee. The motion passed unanimously.
- 13) Brocker moved, Krueger seconded to table the bids for 2018 construction until items are removed from the bid sheet to reflect the total project cost. The motion passed unanimously.
- 14) Grube moved, Korb seconded approving the Wastewater Treatment Facility Engineering Contract for McMahon Associates. The motion passed unanimously.
- 15) Brocker moved, Grube seconded approving the Wastewater Treatment Facility Engineering Contract for Donohue and Associates. The motion passed unanimously.
- 16) Grube moved, Brocker seconded approving Resolution 2018-6 – Compliance Maintenance Annual Report for Wastewater Treatment Facility. Upon vote, voting aye were Fromm, Korb, Brocker, Grube, Krueger and Achter, and the motion passed unanimously.
- 17) Brocker moved, Korb seconded approving Resolution 2018-7 – Supporting Nsight Teleservices' Application for Public Service Commission of Wisconsin Broadband Expansion Grant FY2019. Upon vote, voting aye were Fromm, Korb, Brocker, Grube, Krueger and Achter, and the motion passed unanimously.
- 18) Krueger moved, Achter seconded accepting the resignation of part-time Officer Sondra Schultz. The motion passed unanimously.

- 19) Brocker moved, Achter seconded authorizing the Chief of Police to hire a part-time officer. The motion passed unanimously.
- 20) Grube moved, Achter seconded authorizing the closure of 3rd Street south of Fremont and surrounding area for Community Center Carnival June 28th. The motion passed unanimously.
- 21) Grube moved, Fromm seconded amending the 2018 wage resolution to create a training wage rate of \$10.00 per hour for Kiel Police Department and \$7.50 per hour for Kiel Ambulance Service. The motion passed unanimously.
- 22) Brocker moved, Grube seconded accepting a donation from United Way of Sheboygan County in the amount of \$171.60 for the Kiel Police Department. The motion passed unanimously, and the mayor and councilmembers expressed their gratitude for the donation.
- 23) Brocker moved, Fromm seconded accepting a donation from Connie Meiselwitz in the amount of \$100.00 for the Kiel Ambulance Service. The motion passed unanimously, and the mayor and councilmembers expressed their gratitude for the donation.
- 24) Krueger moved, Achter seconded approving the Jefferson Fire Safety, Inc. bid for bunker gear for Kiel Fire Department in the amount of \$31,560.00. The motion passed unanimously.
- 25) Achter moved, Grube seconded approving mobile home applications for Fieldstone Community, Kiel Mart, and Terrace Park. The motion passed unanimously.
- 26) Brocker moved, Grube seconded approving temporary alcohol license boundary extension requests for the Header In and Kiel Lounge. The motion passed unanimously.
- 27) Grube moved, Krueger seconded approving a Class B Retailer's License for the Kiel Custom Street Car Club. The motion passed unanimously.
- 28) Brocker moved, Grube seconded approving publication of a Class B Original Alcohol Beverage Retail License Application for BL KDS, LLC located at 401 Fremont St., Kiel. The motion passed unanimously.
- 29) Brocker moved, Grube seconded approval of the receipts and disbursements for May 2018. The motion passed unanimously.
- 30) Brocker moved, Fromm seconded approval to pay the bills for May 2018. The motion passed unanimously.
- 31) Krueger moved, Fromm seconded adjournment. The motion passed unanimously, and the meeting adjourned at 6:47 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES – CITY COUNCIL

DATE: Tuesday, June 26, 2018

LOCATION: City Hall, City Council Chambers
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were: John Korb, John Brocker, Guy Grube, Bill Krueger, and Alice Achter. Jeremy Fromm was excused.
- 4) There was no public comment.
- 5) Brocker moved, Krueger seconded approval of the minutes of the June 12, 2018 city council meeting. The motion passed unanimously.
- 6) Bryan Grunewald from Schenck, S.C. gave a presentation on the 2017 audit and financial statements for the City of Kiel. He answered councilmembers questions.
- 7) The councilmembers reviewed the minutes of the June 25, 2018 meeting of the Committee on Industry, Water, Assessments, and Equalizations. General Manager of Utilities Kris August gave a brief report.
- 8) Grube moved, Korb seconded to reject all received bids for the 2018 utility project and rebid as a project for the 2019 construction year. The motion passed unanimously.
- 9) Brocker moved, Grube seconded accepting the 2017 dividend from League of Wisconsin Municipalities Mutual Insurance in the amount of \$13,163. The motion passed unanimously.
- 10) Achter moved, Brocker seconded approving the Kiel Raiders Banners prospectively purchased by family of Charlie Bruckner. The motion passed unanimously, and the mayor and council expressed their appreciation to the Bruckner family for purchasing the banners in his honor.
- 11) Brocker moved, Achter seconded approving Resolution 2018-8 Acknowledging Filing of Annual Reports and Compliance with Annual Meeting Requirement – Manitowoc County for the Joint Review Board. Alderpersons Korb, Brocker, Grube, Krueger, and Achter voted aye and the motion passed 5-0.
- 12) Krueger moved, Brocker seconded approving Resolution 2018-9 Acknowledging Filing of Annual Reports and Compliance with Annual Meeting Requirement – Calumet County for the Joint Review Board. Alderpersons Korb, Brocker, Grube, Krueger, and Achter voted aye and the motion passed 5-0.
- 13) Grube moved, Brocker seconded tabling the temporary alcohol license boundary extension request by the Kiel Lounge pending further information. The motion passed unanimously.
- 14) Achter moved, Krueger seconded approving a Class B temporary alcohol license application from the Kiel Community Picnic. The motion passed unanimously.
- 15) Korb moved, Brocker seconded adjournment. The motion passed unanimously, and the meeting adjourned at 6:47 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES – CITY COUNCIL

DATE: Tuesday, July 10, 2018
LOCATION: City Hall, City Council Chambers
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were: Jeremy Fromm, John Korb, John Brocker, Guy Grube, Bill Krueger, and Alice Achter.
- 4) There was no public comment.
- 5) Brocker moved, Krueger seconded the minutes of the June 26, 2018 City Council Meeting. The motion passed unanimously.
- 6) Brocker moved, Grube seconded authorizing Officer Wilkens to attend the WI DOJ Law Enforcement Symposium at Green Lake, Wisconsin September 4–7, 2018. The motion passed unanimously.
- 7) Grube moved, Brocker seconded approving recontouring the area in Belitz Park adjacent to 407 Sandstone Terrace for the purposes of improving drainage. Upon vote, the motion passed unanimously.
- 8) Korb moved, Fromm seconded approving the sale of city land located on the southeast corner of Seventh Street and Paine Street to Jon Bos for \$3,250. The motion passed unanimously.
- 9) Grube moved, Korb seconded approving the quote for winter lights on Fremont Street in the amount of \$17,708. The motion passed unanimously.
- 10) Brocker moved, Fromm seconded approving site visits to Membrane Bioreactor system bidders related to the Kiel Wastewater Treatment Facility upgrade. The motion passed 5-1, with Alderperson Krueger voting no and all other alderpersons voting aye.
- 11) Krueger moved, Korb seconded approving a Class B Original Alcohol Beverage Retail License for BL KDS L.L.C. for a premises located at 401 Fremont St. The motion passed unanimously.
- 12) Fromm moved, Achter seconded approving a temporary alcohol license boundary extension request for the Kiel Lounge. The motion passed unanimously.
- 13) Brocker moved, Grube seconded approving applications to serve beer and liquor for Jayla Mineau and Amber Mueller. The motion passed unanimously.
- 14) Brocker moved, Achter seconded approval of the receipts and disbursements for June-July 2018. The motion passed unanimously.
- 15) Brocker moved, Grube seconded approving the bills for June-July 2018. Voting aye were Alderpersons Fromm, Korb, Brocker, Grube, Krueger and Achter, and the motion passed unanimously.
- 16) Krueger moved to adjourn, seconded by Korb. The motion passed unanimously and the meeting adjourned at 6:14 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES – CITY COUNCIL

DATE: Tuesday, July 24, 2018
LOCATION: City Hall, City Council Chambers
621 Sixth St., Kiel, Wis.

- 1) City Council President John Brocker called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were: Jeremy Fromm, John Korb, John Brocker, Bill Krueger and Alice Achter. Guy Grube was excused.
- 4) There was no public comment.
- 5) City Council President Brocker read and presented a proclamation to Kiel Ambulance Service personnel which proclaimed July 22-28, 2018 as EMS Appreciation Week in the City of Kiel. The councilmembers thanked them for the valuable service they provide to the residents.
- 6) Krueger moved, Achter seconded approval of the minutes of the July 10, 2018 City Council Meeting. The motion passed unanimously.
- 7) The minutes of July 11, 2018 Plan Commission meeting were reviewed.
- 8) Krueger moved, Brocker seconded approving the sale of lot 051-020-009-002.00 (20 Persnickety Place) for one dollar, contingent on state-approved building plans and a development agreement with Lawn Solutions, L.L.C. Discussion followed. The motion passed on voice vote.
- 9) Korb moved, Fromm seconded approving the banner placement plan created by the Committee on Wastewater, Sewers, City Property, Parks, and Celebrations for the remainder of 2018. Discussion followed. The motion passed 4-1 with Alderperson Brocker voting no and all other alderpersons voting aye.
- 10) Fromm moved, Brocker seconded approving the bid from Northeast Asphalt in the amount of \$37,180 for the alley west of Kretsch Court, between Calumet Avenue and North Street. The motion passed unanimously.
- 11) Brocker moved, Krueger seconded approving the application for Temporary Class “B” / “Class B” Retailer’s License for the Kiel Lions Club. The motion passed unanimously.
- 12) Fromm moved, Korb seconded approving applications for Operator (Bartender) Licenses for Amanda Neumeyer and Joshua Schmitt. The motion passed unanimously.
- 13) Krueger moved, Fromm seconded adjournment. Upon vote, the motion passed unanimously, and the meeting adjourned at 6:27 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES – CITY COUNCIL

DATE: Tuesday, August 14, 2018

LOCATION: City Hall, City Council Chambers
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll Call – present were: Jeremy Fromm, John Korb, John Brocker, Guy Grube, Bill Krueger, and Alice Achter.
- 4) There was no public comment.
- 5) Krueger moved, Brocker seconded approving the minutes of the July 24, 2018 City Council meeting. The motion passed unanimously.
- 6) Brocker moved, Korb seconded authorizing Officer Jeanty to attend the WI Tracs Users Conference Wisconsin Dells on October 23rd-24th 2018. The motion passed unanimously.
- 7) Grube moved, Krueger seconded authorizing Office Manager Kelly Jorgensen to attend the WI Municipal Court Clerk Seminar in Stevens Point on September 27-28, 2018. The motion passed unanimously.
- 8) Korb moved, Achter seconded approving the Kiel Raider Triathlon on Sunday, September 23, 2018. The motion passed unanimously.
- 9) Brocker moved, Grube seconded setting the public hearing for sewer rates for September 25, 2018 at 6:00 p.m. The motion passed unanimously.
- 10) Brocker moved, Fromm seconded approving the introduction of Resolution 2018-8 Vacating Unpaved Alley Located East of a Portion of Tenth Street Between Paine Street and Fremont Street. Upon vote, Alderpersons Fromm, Korb, Brocker, Grube, Krueger and Achter voted aye and the motion passed 6-0.
- 11) Brocker moved, Grube seconded setting the public hearing for Resolution 2018-8 Vacating Unpaved Alley Located East of a Portion of Tenth Street Between Paine Street and Fremont Street for October 9, 2018 at 6:00 p.m. The motion passed unanimously.
- 12) Korb moved, Brocker seconded approving introduction of Resolution 2018-9 Vacating Unpaved Alley Located West of a Portion of Tenth Street Between Paine Street and Fremont Street. Upon vote, Alderpersons Fromm, Korb, Brocker, Grube, Krueger and Achter voted aye and the motion passed 6-0.
- 13) Grube moved, Krueger seconded setting the public hearing for Resolution for Vacating Unpaved Alley Located West of a Portion of Tenth Street Between Paine Street and Fremont Street for October 9, 2018 at 6:00 p.m. The motion passed unanimously.
- 14) Korb moved, Grube seconded to table until August 28, 2018 action on addresses on certain properties located in the City of Kiel until there is further information from the City Attorney. Upon vote, the motion passed 4-2 with Alderpersons Brocker and Fromm voting no, and all other alderpersons voting aye.
- 15) Brocker moved, Korb seconded approving receipts and disbursements for the month of August 2018. The motion passed unanimously.
- 16) Brocker moved, Fromm seconded approving bills for August 2018. Upon vote, Alderpersons Fromm, Korb, Brocker, Grube, Krueger and Achter voted aye and the motion passed 6-0.
- 17) Krueger moved, Fromm seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:25 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES - CITY COUNCIL

DATE: September 11, 2018
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll Call – present were: Jeremy Fromm, John Korb, John Brocker, Guy Grube, Bill Krueger, and Alice Achter.
- 4) There was no public comment.
- 5) Brocker moved, Achter seconded approving the minutes of the August 14, 2018 City Council meeting. The motion passed unanimously.
- 6) Cory Jashob, City of Kiel briefed the committee about the outdoor pool cover ordinance. Brocker moved, Grube seconded adopting Ordinance 552 – Repealing and Recreating Outdoor Swimming Pool Regulation (Safety Pool Covers). Upon vote, the motion passed 5-0-1 with Alderpersons Fromm, Brocker, Grube, Krueger and Achter voting aye, and Alderperson Korb abstaining.
- 7) There was discussion on the lease with Kiel Cooperative Preschool. Fromm moved, Krueger seconded to approve the lease. The motion passed 5-1 with Alderperson Korb voting no and all other alderpersons voting aye.
- 8) Brocker moved, Fromm seconded approving the amendment to Kiel Employee Handbook – Meal Reimbursement Policy. The motion passed unanimously.
- 9) There was discussion on requiring permits for utilities to construct, maintain or repair utilities within City of Kiel right-of-ways. Fromm moved, Korb seconded requiring permits for utilities to construct, maintain or repair utilities within City of Kiel right-of-ways, and to set the permit fee at \$50. The motion passed unanimously.
- 10) Brocker moved, Krueger seconded authorizing the city administrator to apply for a Wisconsin Economic Development Corporation Site Assessment Grant for 203 Fremont St. and 223 Fremont St. The motion passed unanimously.
- 11) Grube moved, Brocker seconded authorizing the closure of Paine Street between Fourth Street and Sixth Street for the Trick or Treat Fest on Sunday, October 28, 2018 from 1:00 p.m. – 4:00 p.m. The motion passed unanimously.
- 12) Fromm moved, Achter seconded authorizing the Kiel Area School District to use city streets for the 2018 Homecoming Parade on Friday, September 28, 2018 including temporary road closure of Cleveland Street between Park Avenue and North Street for parade preparation. The motion passed unanimously.
- 13) Krueger moved, Grube seconded authorizing for Officer Jeremy Kamp to attend the Wisconsin Juvenile Officer’s Conference October 23-24, 2018 in Wisconsin Dells. The motion passed unanimously.
- 14) Brocker moved, Achter seconded authorizing Officer Jim Blanke to attend the Wisconsin Concerns of Police Survivors Training November 2-4, 2018 in Wisconsin Dells. The motion passed unanimously.
- 15) Brocker moved, Grube seconded accepting a \$470.00 donation to the Kiel Police Department from the Vollrath Company. The motion passed unanimously and the mayor and councilmembers expressed their appreciation for the donation.

- 16) Grube moved, Korb seconded accepting a \$500.00 donation to the Kiel Police Department from the Bill Joas Memorial Fund. The motion passed unanimously and the mayor and councilmembers expressed their appreciation for the donation.
- 17) Krueger moved, Achter seconded accepting a \$250.00 donation to the Kiel Ambulance Service from Kathleen Casper. The motion passed unanimously and the mayor and councilmembers expressed their appreciation for the donation.
- 18) Brocker moved, Grube seconded accepting a \$100.00 donation to the Kiel Ambulance Service from Donald & Mildred Vogel. The motion passed unanimously and the mayor and councilmembers expressed their appreciation for the donation.
- 19) Grube moved, Krueger seconded approve Operator (Bartender) licenses for Teresa S. Reichwald and Maryella Porras. The motion passed unanimously.
- 20) Brocker moved, Fromm seconded approve receipts and disbursements for September 2018. The motion passed unanimously.
- 21) Brocker moved, Krueger seconded approve bills for the month of September 2018. Upon vote, Alderpersons Fromm, Korb, Brocker, Grube, Krueger, and Achter voted aye, and the motion passed unanimously.
- 22) Krueger moved to adjourn, seconded by Brocker. The motion passed unanimously and the meeting adjourned at 6:38 p.m.

By Jamie J. Aulik, City Administrator

MINUTES - CITY COUNCIL

DATE: September 25, 2018
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were: Jeremy Fromm, John Korb, John Brocker, Guy Grube, Bill Krueger, and Alice Achter.
- 4) Krueger moved, Achter seconded approving the minutes of the September 11, 2018 City Council meeting. The motion passed unanimously.
- 5) Mayor Mike Steinhardt read a proclamation Commemorating the Life and Service of David W. Guckeisen and presented it to Mr. Guckeisen's sister.
- 6) Mayor Mike Steinhardt read a Certificate of Appreciation to recognize the Feathers and Flowers Garden Club for their contributions to beautifying the city.
- 7) There was no public comment.
- 8) Krueger moved, Brocker seconded approving the Kiel Electric Utility to go out for bids for a project along State Highway 67, proceeding south from Mueller Road. The motion passed unanimously.
- 9) Grube moved, Korb seconded approving the proposal from Jossart Brothers Construction for the City of Kiel 2018 Interceptor Sewer and Forcemeain Reconstruction project. Discussion followed. The motion passed 4-2 with Alderpersons Krueger and Brocker voting no and all other alderpersons voting aye.
- 10) Fromm moved, Brocker seconded setting the public hearing for 2019 sewer rates to October 23, 2018. The motion passed unanimously.
- 11) Grube moved, Fromm seconded appointing Bob Schoenborn and Brad Ebert to the Kiel Economic Development Committee. The motion passed unanimously.
- 12) Brocker moved, Achter seconded approving Cooperative Agreement (Calumet County) To Satisfy Eligibility for Recycling Consolidation Grant, Calendar Year 2019. The motion passed unanimously.
- 13) Brocker moved, Korb seconded approving Partnership Agreement (Calumet County) To Satisfy Eligibility for Wisconsin Clean Sweep Grant, Calendar Year 2019. The motion passed unanimously.
- 14) Grube moved, Krueger seconded approving Snow Plowing Proposal for the 2018-2019 season. The motion passed unanimously.
- 15) Brocker moved, Fromm seconded approving Snow Hauling Proposal for the 2018-2019 season. The motion passed unanimously.
- 16) Brocker moved, Krueger seconded tabling Agriculture Land Proposal for January 1, 2019 – December 31, 2024 until there is clarification on the bid from Park Farm, LLC. The motion passed unanimously.
- 17) Grube moved, Korb seconded approving changes to addresses on Mueller and Rockville Rd. Grube and Korb rescinded their motion and second, and Grube moved to table the issue until the State Highway 57 changes were added to the list of changed addresses. The motion passed 4-2 with Alderpersons Fromm and Brocker voting no and all other alderpersons voting aye.

- 18) Krueger moved, Grube seconded accepting \$500.00 donation to the Kiel Ambulance Service from the Bill Joas Memorial Fund. The motion passed unanimously.
- 19) Grube moved, Brocker seconded accepting \$500.00 donation to the Kiel Fire Department from the Bill Joas Memorial Fund. The motion passed unanimously.
- 20) Brocker moved, Achter seconded approving application for Temporary Class "B"/"Class B" Retailer's License – Friends of the Kiel Community Center. The motion passed unanimously.
- 21) Krueger moved, Fromm seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:40 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES - CITY COUNCIL

DATE: October 9, 2018

LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were: Jeremy Fromm, John Korb, John Brocker, Guy Grube, Bill Krueger, and Alice Achter.
- 4) There was no public comment.
- 5) Brocker moved, Korb seconded approval of the minutes of the September 25, 2018 City Council meeting. The motion passed unanimously.
- 6) Public hearing on Resolution 2018-8 for Vacating Unpaved Alley Located East of a Portion of Tenth Street Between Paine Street and Fremont Street
 - a) Mr. Brad Birdson, 916 Fremont St. spoke in opposition to part of the alley being vacated to Greg and Diana Lesperance of 918 Fremont St. He said when he bought the property, the area was grass and maintained by the prior owner, and there was no alley. He also said there may be an issue with accessing utilities. Discussion followed.
 - b) Mr. Mark Schaefer said it wouldn't be an issue to access the utility pole on the property.
 - c) Brocker moved, Grube seconded closing the public hearing on Resolution for Vacating Unpaved Alley Located East of a Portion of Tenth Street Between Paine Street and Fremont Street. The motion passed unanimously.
- 7) Grube moved, Brocker seconded approving Resolution 2018-8 to Vacate Unpaved Alley Located East of a Portion of Tenth Street Between Paine Street and Fremont Street. The motion passed 4 to 3 with Alderpersons Brocker, Grube, Krueger voting aye, and Alderpersons Fromm, Korb and Achter voting no, and Mayor Mike Steinhardt voting aye.
- 8) Public hearing on Resolution 2018-9 Vacating Unpaved Alley Located West of a Portion of Tenth Street Between Paine Street and Fremont Street.
 - a) Mr. Jeremy Hill, 509 Tenth St. spoke in favor of the resolution.
 - b) Korb moved, Brocker seconded closing the public hearing on Resolution for Vacating Unpaved Alley Located West of a Portion of Tenth Street Between Paine Street and Fremont Street. The motion passed unanimously.
- 9) Brocker moved, Grube seconded approving Resolution 2018-9 to Vacate Unpaved Alley Located West of a Portion of Tenth Street Between Paine Street and Fremont Street. The motion passed 6-0 with Fromm, Korb, Brocker, Grube, Krueger, and Achter voting aye.
- 10) Brocker moved, Korb seconded approving payment of additional costs related to the roof and associated repairs to 227 Fremont St. (Heins Historical House) by transferring \$26,405.30 from funds transferred to city from the closure of Tax Increment District 2 to the capital outlay account for city buildings. The motion passed 6-0 with Fromm, Korb, Brocker, Grube, Krueger, and Achter voting aye.
- 11) Brocker moved, Fromm seconded repairing and resurfacing three Belitz Park Tennis

Courts in 2019, contingent on an agreement with the Kiel Area School District to share costs of repairing and resurfacing six courts, and 10 years of sharing maintenance costs.

- a) Fromm moved, Korb seconded amending the motion to strike "10 years of." The motion failed 2-4 with Fromm and Korb voting aye and Brocker, Grube, Krueger, and Achter voting no.
 - b) Upon vote on the main motion, the motion passed 6-0 with Fromm, Korb, Brocker, Grube, Krueger, and Achter voting aye.
- 12) Grube moved, Achter seconded approving proposals for 2018 Parks Department projects, which were \$3,375 by Lee Karls Construction for repairs to the Lions Park Bathroom, \$2,500 for repairs to the Fromm Building by Patriot Property Services, and \$900 for repairs to two shelters at City Park by Patriot Property Services. The motion passed unanimously.
 - 13) Krueger moved, Achter seconded approving a proposal by Miller and Associates for purchasing a slide for \$4,412 and swing set for \$989 for the playground at City Park. The motion passed unanimously.
 - 14) Korb moved, Fromm seconded appointing Jill Preissner to the Kiel Economic Development Committee. The motion passed unanimously.
 - 15) Brocker moved, Krueger seconded approving bid for agricultural land (Cemetery Rd.) for \$140 per acre to Park Farm, L.L.C. for 5 years contingent on not allowing manure to be spread as a fertilizer applicant, and the city may recall land as needed for economic development purposes. The motion passed unanimously.
 - 16) Grube moved, Krueger seconded authorizing closure of Paine Street between Fourth and Sixth Streets and Fremont Street between Seventh and First Streets for the 2018 Christmas Parade Sat November 24th, 2018 between 6:00 p.m. and 7:30 p.m. The motion passed unanimously.
 - 17) Brocker moved, Achter seconded authorizing Chief Funkhouser to attend the Wisconsin Chiefs of Police Leadership Conference in the Wisconsin Dells February 10 – 13, 2019. The motion passed unanimously.
 - 18) Brocker moved, Achter seconded approving operator (bartender) licenses for Crystal Reichartz, Alexis Puchalla, Ellen Jensen, and Tammy Freis. The motion passed unanimously.
 - 19) Brocker moved, Grube seconded approval of the receipts and disbursements for September to October 2018. The motion passed unanimously.
 - 20) Brocker moved, Achter seconded approval of the bills for October 2018. The motion passed 6-0 with Fromm, Korb, Brocker, Grube, Krueger, and Achter voting aye.
 - 21) Krueger moved, Fromm seconded adjournment. The motion passed unanimously and the meeting adjourned at 7:00 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES - CITY COUNCIL

DATE: October 23, 2018

LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll Call – present were: Jeremy Fromm, John Brocker, Guy Grube, Bill Krueger and Alice Achter. John Korb was excused
- 4) There was no public comment.
- 5) Brocker moved, Achter seconded approving the minutes of the October 9, 2018 meeting. The motion passed unanimously.
- 6) Public hearing on Ordinance 553 - Kiel Utilities 2019 sewer rates. General Manager of Utilities Kris August explained the ordinance amendment. There was no public comment – the public hearing closed at 6:04 p.m.
- 7) Brocker moved, Fromm seconded approving Ordinance Number 553 – Amending Section 13.14 (Sewer Service Charges). Upon vote, Alderpersons Fromm, Brocker, Grube, Krueger and Achter voted aye, and the motion passed 5-0.
- 8) Grube moved, Brocker seconded approving the bid for Community Development Block Grant (CDBG) project – Main Lift Station Upgrades from August Winter and Sons in an amount of \$998,500. Upon vote, the motion passed 4-1 with Alderperson Krueger voting no, and all other alderpersons voting aye.
- 9) Grube moved, Fromm seconded accepting a \$250 donation to the Police Department’s equipment fund for the City of Kiel Police Department from the family of Wayne Casper. Upon vote, the motion passed unanimously, and the Mayor and Alderpersons conveyed their thanks to the family of Mr. Casper.
- 10) Brocker moved, Krueger seconded approving Operator’s (bartender) licenses for Katelyn Waack, Katherine Stange, Jamie Hammersley, and Michael Schisel. The motion passed unanimously.
- 11) Krueger moved, Achter seconded adjournment. The motion passed unanimously, and the meeting adjourned at 6:15 p.m.

By Jamie J. Aulik, City Administrator

MINUTES - CITY COUNCIL

DATE: November 13, 2018

LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were: Jeremy Fromm, John Korb, John Brocker, Guy Grube, Bill Krueger, and Alice Achter.
- 4) There was no public comment.
- 5) Krueger moved, Korb seconded approving the minutes of the October 23, 2018 meeting. The motion passed unanimously.
- 6) Peter Wills, Executive Director of Progress Lakeshore, which is the economic development agency serving Manitowoc County gave an update on local and regional workforce trends, economic development activities in the Kiel area, and his positive relationship with the City of Kiel.
- 7) Grube moved, Krueger seconded setting a public hearing on a proposed ordinance amendment related to Uniform Numbering System for December 11, 2018. The motion passed 5-1 with Alderperson Fromm voting no and all other alderpersons voting aye.
- 8) Brocker moved, Grube seconded approving Ordinance 554 relating to Signs. The motion passed 6-0 with Alderpersons Fromm, Korb, Brocker, Grube, Krueger and Achter voting aye.
- 9) Grube moved, Brocker seconded approving Ordinance 555 relating to Utility Permits. The motion passed 6-0 with Alderpersons Fromm, Korb, Brocker, Grube, Krueger and Achter voting aye.
- 10) Brocker moved, Krueger seconded approving a request for proposals for an upgrade to Kiel Utilities Water Department Supervisory Control and Data Acquisition (SCADA) system. The motion passed unanimously.
- 11) Grube moved, Brocker seconded approving the bid for the 2018 Fourth Street Utilities Project from Advance Construction in the amount of \$347,131.00. The motion passed 6-0 with Alderpersons Fromm, Korb, Brocker, Grube, Krueger and Achter voting aye.
- 12) Brocker moved, Krueger seconded approving Kiel Electric Department employee Ryan Mirsberger to attend training at Okonite Factory, Orangeburg, South Carolina. The motion passed unanimously.
- 13) Brocker moved, Fromm seconded approving Agreement between City of Kiel and Kiel Professional Police Association for January 1, 2019 – December 21, 2021. The motion passed 6-0 with Alderpersons Fromm, Korb, Brocker, Grube, Krueger and Achter voting aye.
- 14) Fromm moved, Korb seconded amending the term of the proposed Belitz Park Tennis Courts agreement to read, “The term of this Belitz Park Tennis Court Expense Sharing Agreement shall be from January 1, 2019 until the Kiel City Council and KASD mutually agree another repair/resurface is required, but no later than December 31, 2029” and to approve the agreement as amended. The motion passed 6-0 with Alderpersons Fromm, Korb, Brocker, Grube, Krueger and Achter voting aye.
- 15) Grube moved, Achter seconded amending the Kiel Employee Handbook (Compensatory Time).

The motion passed unanimously.

- 16) Brocker moved, Achter seconded approving the State – Municipal Cost Sharing Agreement (State Highway 67 Parking Lanes) with the Wisconsin Department of Transportation. The motion passed unanimously.
- 17) Grube moved, Korb seconded approving the revised cemetery plat for New Municipal Cemetery. The motion passed unanimously.
- 18) Krueger moved, Achter seconded approving the hiring plan for the position of Captain in the Kiel Police Department. The motion passed unanimously.
- 19) Brocker moved, Korb seconded approving Officers Wilkens and Blanke to attend the Wisconsin Active Shooter Conference, February 20-21, 2019. The motion passed unanimously.
- 20) Korb moved, Brocker seconded approving the Sleigh Bell Run on Saturday December 1st, 2018. The motion passed unanimously.
- 21) Brocker moved, Korb seconded accepting a donation a garage door and labor on the Stoelting House from Guy Grube in an amount of \$529.60. The motion passed unanimously, and the mayor and alders conveyed their thanks to Mr. Grube.
- 22) Brocker moved, Grube seconded approving the following meetings for the Kiel City Council: Move the otherwise regularly scheduled council meeting on November 27 to November 20, move the otherwise regularly scheduled council meeting from December 25 to December 18, and for January, hold the Council Committee meeting on January 8, and City Council meetings on January 15 and January 22. The motion passed unanimously.
- 23) Brocker moved, Fromm seconded approving Operator (Bartender) licenses for Austin Conrad, Randolph Oskey, Scott Lisowe, Haley Behlke, and Samantha Johnstone, and to set aside licenses for Joan Van Engen and Thomas Denge until the November 20, 2018 meeting so more information can be obtained by the police chief. The motion passed 6-0 with Alderpersons Fromm, Korb, Brocker, Grube, Krueger and Achter voting aye.
- 24) Brocker moved, Grube seconded approving the receipts and disbursements for November 2018. The motion passed unanimously.
- 25) Brocker moved, Krueger seconded approving the bills for November 2018. The motion passed 6-0 with Alderpersons Fromm, Korb, Brocker, Grube, Krueger and Achter voting aye.
- 26) Krueger moved, Brocker seconded adjournment. The motion passed unanimously, and the meeting adjourned at 7:06 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES - SPECIAL CITY COUNCIL MEETING

DATE: November 20, 2018

LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were: Jeremy Fromm, John Korb, John Brocker, Guy Grube, Bill Krueger and Alice Achter.
- 4) There was no public comment.
- 5) Brocker moved, Achter seconded approving the minutes of the November 13, 2018 city council meeting. The motion passed unanimously.
- 6) Public Hearing on proposed 2019 Budget and Property Tax Levy: Mayor Steinhardt presented the 2019 budget and discussed some of the highlights. There was no public comment on the budget. Brocker moved, Grube seconded closing the public hearing. The motion passed and the public hearing closed at 6:14 p.m.
- 7) Brocker moved, Grube seconded approving the employee health insurance plan for 2019. Discussion followed. Upon vote, Fromm, Korb, Brocker, Grube, Krueger, Achter voted aye, and the motion passed unanimously.
- 8) Grube moved, Brocker seconded adopting the 2019 Wage Resolution. Upon vote, Fromm, Korb, Brocker, Grube, Krueger, Achter voted aye, and the motion passed unanimously.
- 9) Brocker moved, Fromm seconded adopting the 2019 City of Kiel Organizational Chart. Discussion followed. Upon vote, Fromm, Korb, Brocker, Grube, Krueger, Achter voted aye, and the motion passed unanimously.
- 10) Grube moved, Fromm seconded adopting the 2019 Budget and Property Tax Levy. Upon vote, Fromm, Korb, Brocker, Grube, Krueger, Achter voted aye, and the motion passed unanimously.
- 11) Grube moved, Krueger seconded adopting the 2019 Kiel Utilities Budget. Upon vote, Fromm, Korb, Brocker, Grube, Krueger, Achter voted aye, and the motion passed unanimously.
- 12) Brocker moved, Korb seconded approving Operator’s (Bartenders) Licenses from the November 13, 2018 meeting. Upon vote, the motion passed unanimously.
- 13) Korb moved, Grube seconded adjournment. The motion passed unanimously and the meeting adjourned at 7:03 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES - CITY COUNCIL

DATE: December 11, 2018

LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were: Jeremy Fromm, John Brocker, Guy Grube, Bill Krueger, and Alice Achter. John Korb was excused.
- 4) There was no public comment.
- 5) Krueger moved, Achter seconded the minutes of the November 20, 2018 Special City Council meeting. The motion passed unanimously.
- 6) Fromm moved, Brocker seconded approving Chief Dave Funkhouser’s request to promote Officer Joseph Jeanty to the rank of Captain with the City of Kiel Police Department effective January 20, 2019. The motion passed unanimously.
- 7) Chief Funkhouser administered the Oath of Appointment to Captain Joe Jeanty.
- 8) Brocker moved, Krueger seconded approving Chief Funkhouser’s request to transition Officer Christopher Brey from a part-time employee to a full-time officer with the City of Kiel Police Department effective January 20, 2019. The motion passed unanimously.
- 9) Grube moved, Brocker seconded hiring Melissa Brandt as Community Services Manager effective January 1, 2019. The motion passed unanimously, and Ms. Brandt thanked the council for their confidence in her.
- 10) Public Hearing on Ordinance 556 – Amending Section 8.11 (Uniform Street Numbering System): The mayor presented the ordinance. Sandy Mueller, Thomas Boyer, Gina Boyer and Jeff Rollmann spoke in opposition to the proposed ordinance. Discussion followed. Brocker moved, Fromm seconded closing the public hearing. The motion passed unanimously and the hearing closed at 6:25 p.m.
- 11) Grube moved to approve Ordinance 556 - Amending Section 8.11 (Uniform Street Numbering System). The motion failed due to lack of a second, therefore the ordinance died due to lack of a second.
- 12) Brocker moved, Fromm seconded approving Memorandum of Understanding dated 12/04/2018 the between The Kiel Professional Police Association Local #447 and the City of Kiel. The motion passed unanimously.
- 13) Krueger moved, Achter seconded authorizing Captain Joe Jeanty to attend the Wisconsin Police Leadership Conference in Wisconsin Dells, February 10 – 13, 2019. The motion passed unanimously.
- 14) Grube moved, Achter seconded approving the Facility Use Agreement between Aging and Disability Resource Center of the Lakeshore and the City of Kiel. The motion passed unanimously.
- 15) Krueger moved, Brocker seconded approving the public hearing on terminating Evergreen Heights Planned Unit Development Agreement, to occur on January 15, 2019 at 6:00 p.m. The motion passed unanimously.
- 16) Grube moved, Brocker seconded accepting the quote from Dinges Fire Company for outergarments (bunker gear) in the amount of \$26,070 paid in budget year 2019. The motion passed unanimously.
- 17) Brocker moved, Krueger seconded accepting the donation from St. Peter’s United Church of Christ

- to the Kiel Fire Department in the amount of \$400.00. The motion passed unanimously.
- 18) Grube moved, Brocker seconded accepting the donation from St. Peter's United Church of Christ to the Kiel Senior Citizens in the amount of \$500.00. The motion passed unanimously.
 - 19) Achter moved, Grube seconded accepting the donation from St. Peter's United Church of Christ to the Kiel Senior Citizens-Transportation in the amount of \$500.00. The motion passed unanimously.
 - 20) Grube moved, Achter seconded accepting the donation from St. Peter's United Church of Christ to the Kiel mobile meals program in the amount of \$500.00 contingent on the donation being intended for Kiel's program (there was a name mismatch on the check). Discussion followed. The motion passed unanimously.
 - 21) Brocker moved, Grube seconded approve operator's (bartender) licenses for Amanda Beck and Olivia Salm. The motion passed unanimously.
 - 22) Brocker moved, Fromm seconded approving receipts and disbursements for December 2018. The motion passed unanimously.
 - 23) Brocker moved, Fromm seconded approving payment of bills for December 2018. Upon vote, Alderpersons Fromm, Brocker, Grube, Krueger and Achter voted aye and the motion passed 5-0.
 - 24) Krueger moved, Brocker seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:40 p.m.

By: Jamie J. Aulik, City Administrator

MINUTES - CITY COUNCIL

DATE: December 18, 2018

LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were: Jeremy Fromm, John Korb, John Brocker, Guy Grube, Bill Krueger and Alice Achter.
- 4) Krueger moved, Brocker seconded approving the minutes of the December 11, 2018 City Council meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Grube moved, Brocker seconded approving Mayor Steinhardt's recommendation of Ian Rolbiecki as Foreman-in-training starting January 1, 2019 at \$26.20/hr. The motion passed unanimously.
- 7) Brocker moved, Korb seconded approving the East Central Wisconsin Regional Planning Commission Scope of Work & Contract for Services for Preparation of 2020-2024 Comprehensive Outdoor Recreation Plan in the amount of \$3,500, with the cost assigned to capital outlay for parks. The motion passed unanimously.
- 8) Krueger moved, Achter seconded approving the bid from Quality Truck Care Center and Truck Equipment Inc. for a 2019 Western Star 4700SF single tandem truck and associated equipment in the amount of \$156,121, with the cost split between capital outlay for street machines and Kiel Utilities. The motion passed unanimously.
- 9) Korb moved, Fromm seconded approving the bid from Vogel Chevrolet for a 2019 Chevrolet Silverado 1500 pickup truck in the amount of \$29,700, with the cost assigned to capital outlay for street machines. Upon vote, voting aye were Fromm, Korb, Brocker, Grube, Krueger and Achter – the motion passed 6-0.
- 10) Brocker moved, Grube seconded approving the bid from Bruce Equipment for a 2010 Pelican Sweeper in the amount of \$102,500 with the cost assigned to capital outlay for street machines. The motion passed unanimously.
- 11) Fromm moved, Achter seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:27 p.m.

By: Jamie J. Aulik, City Administrator